

Graham Middle School School Site Council (SSC) - MINUTES

Meeting Date: November 19, 2020

Meeting Time: 4:30 pm

Location: Virtual

Agenda

Time	Item	Person Responsible
4:30	Call the meeting to order: ❖ Welcome, Introductions & Roll Call	Chairperson
4:35	❖ Approval of Minutes from the October 22, 2020 SSC Meeting	Secretary
4:45	❖ Current Proposals - Reopening needs	Principal Petrea
4:55	❖ Review of SPSA & Proposals	Principal Petrea
5:10	❖ SSC Bylaws revisions & Discussion	Chairperson
5:25	❖ Public Comments	Chairperson
5:30	❖ Adjournment	Chairperson

Attendance

Officers / Official Members	Guests	
1. Lauren Petrea 2. Gina McIntyre 3. Edgar Gomez 4. Susan Papson 5. Hera Hong-Lee 6. Agnes Charrel-Berthillier 7. Kathleen Cooper 8. Susan McDonald 9. Mark Martel 10. Christine Salinas	11. Peter Rizk 12. Ernesto Nassau	

Minutes

Meeting called to order at 4:31 by Hera

Review and Approval of Minutes

Minutes from October 2020 meeting were reviewed and adjusted for a few minor revisions. Minutes accepted as revised.

Current TSSP Program Proposals:

[Spreadsheet tracking all TSSP programs](#)

Revisit Day (\$3,000)

In the past, Graham has held ~1 revisit day per trimester. This is a socio-emotional learning and culture building program. Students were mixed into different groups in the past. Teachers put a lot of extra overtime to make this happen. Lauren proposes that teachers get paid for this time this year from TSSP.

- Teachers were paid in the past, everyone is in agreement that teachers should be paid. But it's not clear what budget funded it in the past.
- Discussion: Is this something TSSP or PTA might fund?
 - PTA has funded programs that include teacher pay in the past.
 - Unclear whether the district office has generally discouraged PTA funding of teacher pay for school-to-school equity reasons
 - Lauren strongly recommends programs involving teacher salary come from TSSP funds, not PTA
- In general, if TSSP funds ought to be used to support SSC goals, does this fall into that category?
- PTA funds roll over, but TSSP funds do not (it must be spent or will go back to the district), and PTA funds have fewer restrictions
- Funding approved by unanimous vote

Reopening Needs for Staff

- Currently Graham does not have a date for re-opening. Before going to County level Purple, the plan was for elementary to come back in mid-Jan. Lauren's previous expectation was mid-Feb for Middle School. Plans are still under review, due to Purple status in the County.
- A lot of thinking about how to make hybrid model be successful with 2-days on campus
- Lauren has shared reopening plan during Principal's coffee, will share with staff tomorrow, and also talked to administrators from different sites to see what's working well, what's not
 - Portola Valley - each student has a bucket with individual play/recreational items

- Woodside - hired a company that does specific recess activities, leads exercises and games in a safe way
- One possible need: providing all teachers with a wireless bluetooth headset to live-stream during classes, which would enable them to move freely and not remain in front of the computer.
- Discussion:
 - Why are we planning for hybrid model/back-to-school if we're not likely to go back until mid-Feb or later?
 - We need to prepare now, so whenever the district says the reopening is happening, we're ready.
 - Example: Creating a pathway that students can follow so they can travel the hallways as safely as possible. Also, how to organize the cafeteria. Installing automatic soap dispensers.
 - Took 4 months to get computer earbuds for all students.
- Lauren encourages the SSC to think of other ideas for reopening needs

SSC Bylaws Revisions

- Previous SSC approved some changes (in 2019 minutes), but didn't update the actual document (or an updated version is not available)
- Discussion Points:
 - Suggestion to add/change "certificated staff"
 - Also someone specifically representing classified staff in the proposal
 - Adjust membership wording to "May" because we don't have to have certain members
 - Proposal to change term length to 1 yr min, with a 2 yr. Max
 - Rationale for 2 year commitment was 1 year to gain knowledge
 - What about people who wanted to serve for 2 years but don't want to get bumped out?
 - What classified employees do is if they cannot serve the second year of their term, they appoint someone to the second year
 - Observe how hard it was to spin up new members this year.
- Continuation of Bylaws discussion tabled to add to the agenda for the next meeting

Meeting adjourned at 5:31pm

Reminders:

- grahamscc@groups.io is our private distribution list for SSC members